

## ELDC Audit and Governance Committee Work Programme 2023/24

### JULY 2023

<b>EAST LINDSEY</b> <b>WED 5 JULY 2023</b>	<b>RESPONSIBLE OFFICER</b>
Q4 Risk Management Position 2022/23	Group Manager – Insights and Transformation ELDC /BBC.
Internal Audit Annual Report and Opinion 2022/23	Internal Audit Manager
Partnership Annual Safeguarding report	A.D. Wellbeing and Community Leadership
Combined Assurance report	Monitoring Officer (DCX)
Written Position Statement: response to DLUHC letter	Chief Finance Officer PSPS
Local Code of Corporate Governance:	Assistant Director – Governance/MO
Update on Property Funds	Treasury and Investment Manager PSPS
Draft A & G Committee Work Programme 2023/24 – In progress	Democratic Services

### SEPTEMBER 2023

<b>EAST LINDSEY</b> <b>WED 27 SEPT 2023</b>	<b>RESPONSIBLE OFFICER</b>
Invest East Lindsey Audit Report	Internal Audit Manager
Q1 Treasury Report 2023/24	Treasury and Investment Manager PSPS
Q1 Risk Management Position	Group Manager – Insights and Transformation ELDC
Procurement Update – to include Exemptions	Head of Procurement and Contracts PSPS
Adoption of new Procurement Strategy	Head of Procurement and Contracts / AD – Corporate
Appointment of Members to the Constitutional Working Group	Monitoring Officer
Independent Member Recruitment	Monitoring Officer
Draft A & G Committee Work Programme 2023/24	Democratic Services
Presentation on Towns Fund Projects – briefing following close of meeting.	Deputy CX – Programme Delivery
Non-deliveries (external) projects – briefing following close of meeting.	Assistant Director – Economic Growth

## **NOVEMBER 2023**

<b>EAST LINDSEY WED 22 NOV 2023</b>	<b>RESPONSIBLE OFFICER</b>
Q2 Risk Management Position	Group Manager – Insights and Transformation
Internal Audit Progress Report	Internal Audit Manager
Draft Financial Statements including Annual Governance Statement 2022/23	Deputy Chief Finance Officer PSPS
Annual Treasury Report 2022/23	Treasury and Investment Manager PSPS
Treasury Management Mid-year report	Treasury and Investment Manager PSPS
Audited Financial Statements including Annual Governance Statement 2022/23	Deputy Chief Finance Officer PSPS
External Auditors Annual Report 2021/22	External Audit Manager
External Audit Strategy Memorandum 2022/23	External Audit Manager
External Audit Completion Report	External Audit Manager
External Auditors Progress Report 2023/24	External Audit Manager
Information Governance Annual Report	Information Manager/Data Protection Manager
Update in respect of RIPA 2000	A.D. Regulatory/Information Manager/ Data Protection Officer
Audit and Governance Annual Report 2022/23	Democratic Services
Draft A & G Committee Work Programme 2023/24	Democratic Services

## **JANUARY 2024**

<b>EAST LINDSEY WED 24 JAN 2024</b>	<b>RESPONSIBLE OFFICER</b>
Annual Budget Report, Medium Term Financial Strategy, Financial Strategies and Council Tax	Deputy Chief Finance Officer / Treasury & Investment Manager PSPS
Internal Audit Progress Report	Internal Audit Manager
External Audit Planning Update and Progress Report	External Audit Manager
Information Governance Audit Report	Information Manager / Data Protection Officer
Draft A & G Committee Work Programme 2023/24	Democratic Services

## **MARCH 2024**

<b>EAST LINDSEY WED 27 MAR 2024</b>	<b>RESPONSIBLE OFFICER</b>
Q3 Risk Management Position	Group Manager – Insights and Transformation
Q3 Treasury Report	Treasury and Investment Manager PSPS
Draft Internal Audit Plan 2024/25	Internal Audit Manager
Financial Statements – Accounting Policies 2023/24	Deputy Chief Finance Officer PSPS

Draft A & G Committee Work Programme 2023/24	Democratic Services
Audit Planning update and progress report – March 2024	Internal Audit Manager
Annual Fraud Report	Internal Audit Manager
Procurement Update – to include exemptions	Head of Procurement and Contracts PSPS